

MINUTES OF THE MEETING OF THE
NEVADA COMMISSION FOR WOMEN
DEPARTMENT OF ADMINISTRATION

July 12, 2017

The meeting of the Nevada Commission for Women was called to order by Chair Anna Thornley via teleconference at 8:15am, July 12, 2017, at 515 E. Musser Street, Carson City, NV, and 1830 E. Sahara Ave., Las Vegas, NV. (**Exhibit A**) is the Agenda and (**Exhibit B**) is the attendance roster. All exhibits are available and on file in the Department of Administration, Director's Office.

COMMISSION MEMBERS PRESENT:

Anna Thornley, Chair
Brenda Hughes, Vice Chair
JoEtta Brown
Elisa Cafferata
Durette Candito
Cynthia Cicero
Debbie Mack
Brooke Westlake

COMMISSION MEMBERS ABSENT:

Richann Bender
Diane Fearon

DOA STAFF MEMBERS PRESENT:

Mary Woods

OTHERS PRESENT:

Marlene Adrian, Women of Diversity Productions, Inc.
Reba Toney, Senior Job Developer, Help of Southern Nevada
Katie Armstrong, Deputy Attorney General, Attorney General's Office

Agenda Item #3 - Public Comment

Marlene Adrian: Women of Diversity Productions, Inc.: Please see written testimony Exhibit C.

Reba Toney: July 1st we did receive funding for training if anyone is interested. Please contact us. It is free training.

Agenda Item #4 – Information – Hail and Farewell

**Commission For Women
Department of Administration
July 12, 2017**

Mary Woods: I wanted to recognize Elisa as the Chairman for the last year. She has done a great job. I also would like to recognize Richann Bender for her great work as Vice Chairman for the last year also.

I would like to welcome the new Chairman Anna Thornley and the Vice Chairman Brenda Hughes. I would like to also welcome our two new members, Debbie Mack and Cynthia Cicero.

Chair Thornley: I also want to thank the outgoing and incoming members and Chair Cafferata and Vice Chair Bender for all of your excellent work.

Agenda Item #5 – For Possible Action – National Association of Commissions for Women

Chair Thornley: We will now discuss and entertain a motion to approve funding for Richann Bender to travel to the National Association of Commissions for Women's annual conference.

Mary Woods: We need to discuss transferring money from the Community Foundation that was initially given to the Commission from Caesars in the amount of \$10,000. It was for the gender equality report, but now that the Secretary of State's Office is going to be providing the report, the \$10,000 is no longer needed. We did receive written approval from Caesars to utilize the funds as unrestricted funds for the Commission and to use at the discretion of the Commission.

The reimbursement for Richann to travel to Buffalo, NY to the conference will be done with State guidelines for travel within the Government per diem rate. The actual amount that we are estimating is \$2,212.81. But, our legal counsel has suggested that we approve a little higher than that amount just in case there is unexpected expenses. Legal has suggested \$3,000.

Elisa Cafferata: We are looking forward to hearing what Richann brings back from the National Association of the Commission's for Women. I would like to make a motion for approval.

Elisa Cafferata: I move that we authorize \$3,000 from the Commission for Women's funds at the Community Foundation of Western Nevada to transfer to the Commissions' State Budget Account to cover the expenses of our Commission member Richann Bender to attend the National Association of Commissions for Women in Buffalo, NY.

JoEtta Brown: I second the motion.

Chair Thornley: The motion passes unanimously.

Agenda Item #6 – For Possible Action – All Day, In-Person Planning Meeting

Chair Thornley: We will now move to a discussion on withdrawing up to \$2,500 from the Commission for Women's fund at the Community Foundation of Western Nevada for an all-day in-person conference for the Commission members on or around August 30, 2017.

**Commission For Women
Department of Administration
July 12, 2017**

Mary Woods: we came up with the estimate that members from the South would fly up the day before the meeting and then maybe in the afternoon of the first day, the members can tour the Capitol grounds. The funds will go towards the cost of the flights, hotel, and per diem for members.

JoEtta Brown: Shall we increase to \$3,000 in case it is more than the \$2,500?

Katie Armstrong: No, only \$2,500 as written in the agenda.

Chair Thornley: Do we have a motion on this item?

JoEtta Brown: I make the motion that the Commission for Women funds up to of \$2,500 at the Community Foundation for Western Nevada be transferred to the Commission's State Budget Account to pay for expenses related to an all-day in-person planning session for the cost of members from Southern Nevada to Carson City.

Elisa Cafferata: I second the motion.

Chair Thornley: The motion passes unanimously.

Agenda Item #7 – Commission Member's Comments/Public Comments

Brenda Hughes: We do need to set a date for the planning session. What day works for all members?

Mary Woods: I will send out a doodle request to all Commissioners to seek availability at the end of August.

Agenda Item #8 For Possible Action - Adjournment

Chair Thornley: This meeting is adjourned at 9:03am.

Respectfully submitted,

Annette Teixeira

ANNETTE TEIXEIRA, COMMISSION SECRETARY

APPROVED by the Commission for Women Members: September 15, 2017

Exhibit A	Agenda – 4 pages
Exhibit B	Attendance Roster - 2 page
Exhibit C	Memo from Katie Armstrong, Lobbying

**Commission For Women
Department of Administration
July 12, 2017**